

# 2019 Cross-Pollination Grant

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## Wyoming Humanities Council

### General Grant Information

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#### Important:

If you are applying for a grant for a different non-profit than the one you originally registered with, please contact Wyoming Humanities.

Applications must be completed by the project/program director under a registered user name through this Foundant site. <https://www.grantinterface.com/DashboardDownload> the question list by clicking the "Question List" button in the upper right if you would like to draft answers elsewhere. **Applications must be submitted through this portal. Email and paper copies of this application will not be accepted.**

**\*Items marked with an asterisk are required.**

#### **Project Name\***

Provide a title that is descriptive of the project.

*Character Limit: 100*

#### **Project/Grant Start Date\***

Date of First Grant Funded Event or Activity (must be Jan. 1, 2020 or later).

*Character Limit: 10*

#### **Project/Grant End Date\***

Date of Last Grant Funded Event or Activity. (When your final report is due is based on this date.)

*Character Limit: 10*

#### **Grant Funds Requested\***

Give, from your submitted budget, the total amount of WYH-provided grant funds requested.

*Character Limit: 20*

#### **Cost Sharing\***

Give, from your submitted budget, the total amount of non-WYH funding and in-kind donations for the project. This should be at least a 1:1 match with requested grant funds.

*Character Limit: 20*

#### **Project Total\***

Give the total costs of the project (should be the sum of the previous 2 amounts).

*Character Limit: 20*

### **Fiscal Agent**

The fiscal agent may be a third party such as an accountant, but is usually the fiscal officer of the sponsor organization. Whenever possible, the Project Director should **not** serve as the fiscal agent.

### **A. Name\***

*Character Limit: 50*

### **B. Organization and Role/ Expertise\***

*Character Limit: 50*

### **C. Phone\***

*Character Limit: 50*

### **D. Email\***

*Character Limit: 50*

### **Sponsoring Agency**

Only required if the applicant is working through a different organization for non-profit sponsorship.

Name of Organization:

Primary Contact:

Address (for mailing checks):

Email:

Phone:

Organization DUNS:

Organization EIN:

*Character Limit: 1000*

## *Project Information*

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### **Project Description\***

Provide an overview of the proposed project. What will the project do/be? (e.g., this will be a two-day festival featuring historical presentations, panel discussions, etc.) What will your audience have the opportunity to experience at the event(s)?

Grants Evaluators will not have read your LOI; feel free to pull language from it in your answer to this question.

*Character Limit: 10000*

**A requirement of the Cross-Pollination Grant is that the project makes use of at least one humanities discipline. The humanities encompass the study of all our forms of human cultural**

**expression: history, arts, literature, philosophy, religion, laws, cultural studies, and languages. They encourage careful thought, in the process offering participants ways to inform themselves and consider multiple perspectives.**

- ***History, anthropology, political science, archaeology, folklife, and art history*** - the study of human social, political, and cultural development.
- ***Philosophy, ethics, and comparative religion*** – the contemplation of the meaning of life and the reasons for our thoughts and actions.
- ***Literature, languages, and linguistics*** – the exploration of how we communicate with each other, and how our ideas and thoughts on the human experience are expressed and interpreted.
- ***Jurisprudence*** – the study of the values and principles that inform our laws.

### **Interdisciplinary Work\***

The strongest interdisciplinary programs will integrate perspectives, information, and/or concepts from multiple disciplines to help their audience explore and engage with topic/issue(s) from different perspectives and come to a new or deeper understanding of that topic/issue.

**What will each of the disciplines involved in your program contribute? (different types of information? strategies for exploring a topic?) How will you ensure that the disciplines will work together in your program?**

*Character Limit: 10000*

### **Mission Match: Expanding the Wyoming Narrative\***

Wyoming Humanities seeks to expand the Wyoming narrative to promote engaged communities. How does your proposed program do this, especially the interdisciplinary structure of it?

(Please consult our FAQs for what we mean by this phrase.)

*Character Limit: 10000*

### **Project Impact\***

Why is this project important for your community? What community need or issue will it serve?

*Character Limit: 1200*

### **Community Partners and Collaborating Organizations\***

Wyoming Humanities values new and creative collaborations between organizations, including non-profits, colleges, governmental organizations, and businesses as well as long-standing, successful partnerships.

List any partnerships or groups you are working with on this project, as well as the role/responsibility of each partner. Are these new or established partnerships?

*Character Limit: 10000*

### **Project Planning\***

Provide a detailed outline of when the major planning elements or activities of your project will occur, including research, planning meetings, preparation of exhibits, and other major milestones.

*Character Limit: 10000*

### **Tracking Your Progress\***

What tools and/or techniques will you use to track the successful, on-time completion of your project plan (e.g., gantt charts, checklist, etc.)?

*Character Limit: 6000*

### **Project Outcome\***

Once your project is done, what changes in your audience's behavior, knowledge, attitude, etc. do you hope to see? (e.g., "After visiting this exhibit, visitors will have a deeper understanding of the formation of the Wind River Reservation, which will in turn help them to appreciate the integral roles the Eastern Shoshone and Northern Arapaho nations have played in the history of our state.")

*Character Limit: 1200*

### **Public Events and Activities\***

Public events should be a major component of your project. Please upload a document that provides the title, location, date and time for the public event(s) that will be part of your program. For each event, please briefly explain how it is designed to achieve your desired project outcome(s).

The document may be either in .xlsx, .docx, or .pdf format.

*File Size Limit: 3 MB*

### **Project Details**

Use this space to describe any specifics of the project that do not fit in earlier sections. For example, content explanation about specific events or panels. ("Event 1 will look at \_\_\_\_\_")

*Character Limit: 2400*

## ***Reaching Audience and Evaluating Impact***

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### **Outcome Evaluation Plan\***

In the "Project Information" section of this application, we asked you to identify what changes you hope to see due to your program. What will you do to evaluate if your project made those changes?

The more specific you can be here, the better (e.g., if you plan on using a survey, clarify what types of questions you will ask on that survey. If you plan to observe audience members during an event, what specifically will you be looking for?)

*Character Limit: 5000*

## Wyoming Counties Your Program Will Impact\*

Check specific counties in which your program will have a direct impact. If you check multiple counties or statewide, please address how you will advertise to all selected counties.

### Choices

Albany  
 Big Horn  
 Campbell  
 Carbon  
 Converse  
 Crook  
 Fremont  
 Goshen  
 Hot Springs  
 Johnson  
 Laramie  
 Lincoln  
 Natrona  
 Niobrara  
 Park  
 Platte  
 Sheridan  
 Sublette  
 Sweetwater  
 Teton  
 Uinta  
 Washakie  
 Weston  
 Statewide (typically used for documentaries and digital projects)

## Project Audience\*

Who is your intended audience for this program? (e.g., Seniors, K-12 students, history buffs)

*Character Limit: 1000*

## Audience and Publicity\*

How will you ensure your intended audience learns about the program (posters, newspaper articles, list serves, social media, etc.)?

*Character Limit: 1200*

## Estimated Audience\*

What is your estimated audience attendance/participation (in the case of a media project, how many viewers, listeners, or website visitors are expected once the project is published)?

*Character Limit: 15*

**Cost\***

Is the event free to attend or will you charge entrance? If so how much? (**Wyoming Humanities funds cannot be used to fundraise for an organization. All monies raised through ticket sales must go towards the event/project expenses**).

Because our grant lines prioritize publicly accessible events, WYH strongly prefers to support public events that do not charge admission. If you are charging admission, what efforts will be made to reach residents who may not be able to afford the admission fee?

*Character Limit: 1000*

**Accessibility\***

Describe how the project and facilities will be accessible to persons with disabilities or special needs. Does the venue meet Americans with Disabilities Act (ADA) Requirements?

*Character Limit: 600*

**People Involved****Qualified Scholars or Experts:**

Projects should have a qualified scholar or expert from each of the main disciplines involved. Please list below information about each involved scholar/expert.

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**Humanities Professional**

See our FAQs for more information on what qualifies someone as a humanities professional.

Please note: while the humanities and fine arts are closely related, WYH does not count an MFA degree as evidence of a humanities qualification.

**A. Name\***

*Character Limit: 250*

**B. Role in Project\***

How is this humanities professional involved in the planning and/or implementation of the project?

*Character Limit: 1000*

**C. Qualifications\***

How is this person's humanities expertise appropriate for your project? (e.g., an advanced degree in the subject matter; published a peer-reviewed text on the subject; experience presenting or teaching the subject matter, etc.)

What makes this person the best fit for your project?

*Character Limit: 1000*

**D. Email\***

Please include a contact email (or, if an email is unavailable, a phone number) for the humanities professional.

*Character Limit: 50*

**Second Discipline Expert**

List the professional with expertise in the other discipline involved in your project.

**A. Name\***

*Character Limit: 250*

**B. Role in Project\***

How is this professional involved in the planning and/or implementation of the project?

*Character Limit: 1000*

**C. Qualifications\***

How is this person's expertise appropriate for your project? (e.g., an advanced degree in the subject matter; published a peer-reviewed text on the subject; experience presenting or teaching the subject matter, etc.)

What makes this person the best fit for your project?

*Character Limit: 1000*

**D. Email\***

Please include a contact email (or, if an email is unavailable, a phone number) for the professional.

*Character Limit: 250*

**Additional Expert Involved in Project**

**A. Name**

*Character Limit: 250*

**B. Role in Project**

How is this expert involved in the planning and/or implementation of the project?

*Character Limit: 1000*

**C. Qualifications**

How is this person's expertise appropriate for your project? (e.g., an advanced degree in the subject matter; published a peer-reviewed text on the subject; experience presenting or teaching the subject matter, etc.)

What makes this person the best fit for your project?

*Character Limit: 1000*

## **D. Email**

Please include a contact email (or, if an email is unavailable, a phone number) for the expert.

*Character Limit: 50*

## **Other Key Participants**

List additional scholars and the other key participants (other than the project director) who are involved in the planning or implementation of this project. Include their roles and any pertinent experience or expertise.

*Character Limit: 10000*

## *Funding*

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### **Other Funding Sources\***

List any organizations or individuals not listed under "Community Partners and Collaborating Organizations" who have committed to funding (in cash or in kind) parts of this project.

*Character Limit: 1000*

### **Other Financial Support\***

List any organizations or individuals who will be asked to contribute money to this project.

*Character Limit: 1000*

## *Attachments*

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### **Supporting Documentation and Scholar Confirmations\***

Please upload a letter of intent or contract from each of the involved scholars/experts in the project and any letter(s) of support as one file (.pdf or .docx).

*File Size Limit: 15 MB*

### **Budget Grid Submission\***

Please download and fill-in the required budget, being sure to include a budget explanation. You may download the budget grid [here](#). This proposed budget is required to complete your application. You may upload the budget as a docx or pdf file. If you have problems or questions, please contact Wyoming Humanities.

If you would like to see a sample budget, please [click here](#).

**Please note: WYH strongly supports paying scholars for their time and expertise.**

File Size Limit: 3 MB

## Signatures

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**AGREEMENT:** I agree to use the funds as set forth in this proposal and certify our compliance with the regulations specified below. I agree that, to the best of my knowledge, all information in this application is true.

**1. Certification Regarding the Nondiscrimination Statutes** The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations:

(a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance;

(b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;

(c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and

(d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

**2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (45**

**CFR 1169)** (a) The applicant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(b) Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

By typing your name and submitting this application, you agree to the terms and certifications above.

### Authorized Signature\*

Character Limit: 200

### Application Date\*

Character Limit: 10

